



**Attendees:** ✓ S. Chaney ✓ A. Pfister ✓ J. Costa ✓ M. McNown  
✓ T. Heffner ✓ A. Mayer X BJ Jones (Absent without Notice)

**Guests:**

None

**Old Business**

- Pg 1 Date for next Board Meeting
- Pg 1 Members Comments
- Pg 1 Treasurer's Report
- Pg 1 Membership Update
- Pg 2 Status of Tournament Planning
- Pg 2 Status of Annual Audit
- Pg 2 Status of Winter Gym Rental
- Pg 2 New Storage Box Combination
- Pg 2 Status of Grants
- Pg 3 Status of Introduction to Pickleball
- Pg 3 Status of Intermediate Skills Clinic
- Pg 3 Discussion for establishing a Player Development Coordinator Role
- Pg 3 Proposal for Binder Round Robin by Level Concept
- Pg 4 Request to Post Play Rules
- Pg 4 Discussion of Date for Annual Membership Meeting
- Pg 4 Discussion of Board of Directors Election for Expiring Terms
- Pg 4 Discussion of Paddle MoJo
- Pg 4 Discussion to Purchase New Loaner Paddles

**New Business** Date for next Board Meeting: Aug 8<sup>th</sup>, 2023

**Member Comments & Concern** See Pg 4 Competitive vs Rec Play Rules

**Treasurer's Report**

**Point Person: John**

John presented the latest Treasurer's Report. Clarification was made & the report was accepted.

**Status of Membership**

**Point Person: John**

John reported the Club has 252 active members; 47 lapsed; and 6 overdue renewals. In 30 days we had 19 new members.

**Status of Tournament Planning****Point Person: John**

John continues to work on details for the tournament. We will use the tournament software offered by pickleballbrackets.com to manage the tournament registration and play. Registration for the tournament will go live June 15th on pickleball brackets.com. Cost to register is \$40 that includes one event and \$10 for the second event. There will also be a \$5 charge per event paid by the player to pickleball brackets.com. Club members will receive a \$5 discount and John will provide the discount code in an email to members.

John would like to do a couple of mini-tournaments to practice using brackets.com. The town is working on getting electric service installed at the new courts. If not available the club will rent a generator for the tournament and practice events.

**Status of Annual Audit****Point Person: Steve**

Steve will contact a couple of Club Members who are CPA's (Kelly King and Andy Ashok) to see if they would be available to do our Annual Audit. Most of the Board members in attendance (5 out of 6) agreed as a small club with limited transaction we do not want to pay for the audit, but will seek someone willing to volunteer their time. While this would be nice, Ann did not agree as our By Laws state that we are to have annual audits, not "annual audits if we can get them done for free." An annual audit needs to be an annual expense that is added to our annual budget.

**Status of Winter Gym Rental****Point Person: Al**

Nothing new to report.

**Action Item:**

**Equipment Storage Combination****Point Person: Steve**

Steve will send an email to the Club with the new storage locker combination.

**Action Item:** Send email and change lock periodically.

**Status of Grants****Point Person: Al**

Al had nothing new to report. As mentioned in April, we will not be participating in Philanthropy Days.

**Action Item:** Nothing to do.

**Status of Intermediate Clinic****Point Person: Ann**

8<sup>th</sup> Street is reserved and all preparations for the Intermediate Clinic are ready to go. See Attached

**Action Item:** Host this event on June 28<sup>th</sup>.

**Education: Status of Introduction to Pickleball Lessons****Point Person: Greg Schulte**

Greg sent an email to Ann detailing the use of the new online registration. See Attached. He reported the total number of students for the months of May and June as 24. "In general, the system is working." He has a question for John regarding a Wild Apricot function that would show him the number of sign ups per day.

**Action Item:** John will follow up with Greg.

**Discussion for Establishing a Player Development Coordinator Role****Point Person: Steve**

John made a motion to appoint Mark for this role, AI 2<sup>nd</sup> and all were in favor. Mark said, "the need for something organized for the graduates of the beginner lessons to ease them into open play is needed." Discussion of player development coordinator consists mainly of organizing lessons. There was considerable discussion regarding all lessons being conducted in the afternoon.

**Action Item:** TBD

**Proposal for Binder Concept to be used for Round Robins by Level****Point Person: Ann**

Ann presented a Binder concept for Round Robins by Level. She sent a short video to all Board members demonstrating how it would work. She brought the binder to the Board Meeting so attendees could see it in person with hopes of getting one more detail for summer play in place. Interest in the binder was tepid and the Board felt it was premature to discuss Round Robins by Level.

**Action Item:** No further action necessary.

**Posting Current Pickleball Rules****Point Person: Steve**

Deborah Schulte approached Ann about having the 2023 Rules be sent to club membership. It seems a number of members have illegal serves and do not know the current rules of pickleball. Enforcing the current rules is tricky as certain rules are not enforced in Rec play. (See Attached or page 21 of the USAPA's 2023 Rule Book.) While the website has the USAPA's 2023 Rule Book posted in full, almost no one reads these rules.

**Action Item:** It was decided that once a year, in January, Steve Chaney would post the page from the USAPA's Rule Book that outlines "Significant Rule Changes" for that year.

**Discussion of Date for Annual Membership Meeting****Point Person: Steve**

Possible dates were discussed for the Annual Meeting in August. It was decided that the location would be the PLPOA Clubhouse. The format would be Potluck with meat provided by the Club. \$1200 was approved for meat, cutlery, napkins, table cloths, gifts and beer. The time would be 5:00-7:30 pm.

**Action Item:** Steve will reserve the PLPOA Clubhouse and let us know the date for the annual meeting.

**Discussion of Board of Directors Election for Expiring Terms****Point Person: Steve**

Steve and Mark's terms are expiring. Steve will not be running again and plans to step down at the end of his term. He will send an email requesting candidates to apply. Al volunteered to count votes and record them in a spreadsheet. Two other people will assist Al in counting the votes; another Board member and a club member.

**Action Item:** Steve will send an email to Club membership requesting candidates.

**Discussion of Paddle MoJo****Point Person: Ann**

Ann presented a product called Paddle MoJo. It is a cleaner for pickleball paddles. The manufacturer offered to give us a discount if we purchased a quantity of 20. Ann suggested we might use it as a fund raiser (clean paddles for a donation) OR a free-bee to members (set up a table at the Saturday AM Round Robin and clean people's paddles for free) OR use the product as a give-away at the Annual Meeting. There was no interest.

**Action Item:** No further action needed.

**Discussion to purchase new loaner paddles for Introduction to Pickleball****Point Person: Mark**

A motion was made by Steve to approve to purchase new paddles (up to \$150) for indoor and outdoor Introduction to Pickleball classes. It was 2<sup>nd</sup> by Tina.

**Action Item:** Mark will purchase the paddles.

**Additional Topics Addressed Not on the Agenda**

- Signage: Steve presented copies of temporary signs that will be posted at the new courts.
- There was a brief discussion about purchasing club shirts. It was decided to not do it this year. Steve is going to look into establishing a store on our website using a promotional product co.
- The shade shelters at the new courts may need to be augmented by additional shade sails.

# Treasurer's Report

## Pagosa Pickleball Club Net Assets 5/31/2023

ASSETS		LIABILITIES	
Cash Balances		Long Term Commitments	
Checking	\$6,689	Wild Apricot	\$1,309
Savings	\$8,684		
PayPal	\$115	<b>Total Liabilities</b>	<b>\$1,309</b>
<b>Total Cash</b>	<b>\$15,489</b>		
Other Assets		<b>NET ASSETS</b>	
Prepaid Expense	\$1,309		<b>\$21,092</b>
Pickleball Central Rebate	\$52		
Balls/Equipment *	\$5,184		
Shirts	\$367		
<b>Total Other</b>	<b>\$6,912</b>		
<b>Total Assets</b>	<b>\$22,401</b>		

## Income Statement 5/31/2023

INCOME	2023 Budget	2023 YTD	EXPENSE	2023 Budget	2023 YTD
Recurring Fixed Income			Recurring Administration Expense		
Membership Dues	\$5,000	\$1,460	Software Expense	\$1,122	\$468
Expense Donations	\$1,000	\$289	Liability Insurance	\$587	\$0
Amazon Smiles	\$170	\$141	D&O Insurance	\$701	\$0
Interest on Savings Account	\$5	\$17	Data Storage	\$204	\$0
	\$6,175	\$1,907	Processing Funds PayPal - WA	\$204	\$60
Estimated Income			Miscellaneous	\$10	\$0
Gym Rental	\$1,800	\$400	<b>Total</b>	<b>\$2,828</b>	<b>\$528</b>
Shirts / Merchandise Sales	\$2,000	\$88	Recurring Supply Expense		
Grants	\$0	\$0	Indoor Balls	\$360	\$280
Sponsorships	\$0	\$0	Outdoor Balls	\$600	\$214
	\$3,800	\$488	Office Supplies	\$200	\$13
Tournament			<b>Total</b>	<b>\$1,160</b>	<b>\$507</b>
Registration fees	\$4,070	\$0	<b>Total Recurring Expense</b>	<b>\$3,988</b>	<b>\$1,035</b>
Tourism Event Funding	\$2,500	\$0	Discretionary Supplies and Equipment Expense		
Sponsorships	\$1,000	\$0	Other Equipment	\$711	\$688
Silent Auction	\$500	\$0	Court Repair/Expense	\$2,700	\$2,806
<b>TOTAL TOURNAMENT</b>	<b>\$8,070</b>	<b>\$0</b>	Gym Rental	\$2,600	\$1,700
<b>TOTAL INCOME</b>	<b>\$18,045</b>	<b>\$2,395</b>	Merchandise Expense	\$1,500	\$6
			<b>Total</b>	<b>\$7,511</b>	<b>\$5,200</b>
			Discretionary Administrative Expense		
			Annual Meeting	\$985	\$0
			Brochures	\$600	\$0
			Social Expense	\$0	\$0
			Chamber of Commerce	\$0	\$0
			<b>Total</b>	<b>\$1,585</b>	<b>\$0</b>
			Tournament		
			Court rental	\$1,000	\$0
			Supplies	\$750	\$0
			Food	\$975	\$0
			Registration Software	\$250	\$25
			Restrooms - water - shelter	\$750	\$0
			Medals	\$470	\$0
			Insurance	\$400	\$0
			Processing Funds	\$122	\$0
			<b>Total</b>	<b>\$4,717</b>	<b>\$25</b>
			<b>TOTAL EXPENSES</b>	<b>\$17,801</b>	<b>\$6,259</b>
			<b>NET INCOME</b>	<b>\$244</b>	<b>-\$3,864</b>

## Pagosa Pickleball Club Net Assets 5/31/2023

### ASSETS

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<b>Total Cash</b>	<b>\$15,489</b>

Other Assets	
Prepaid Expense	\$1,309
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<b>Total Other</b>	<b>\$6,912</b>

**Total Assets** **\$22,401**

### \* Equipment

Indoor Balls - new	24	\$60
Outdoor Balls - new	24	\$260
Storage bin	1	\$2,625
Squeegee	1	\$125
Rolling Ball Bins	2	\$320
Cones	44	\$34
Portable Net - new	1	\$170
Portable Net - used	7	\$1,050
Loaner Paddles	12	\$540
		<b>\$5,184</b>

### LIABILITIES

Long Term Commitments	
Wild Apricot	\$1,309
<b>Total Liabilites</b>	<b>\$1,309</b>

### NET ASSETS

**\$21,092**

Hi Ann:

Regarding the Beginner Lessons, I would offer the following observations / updates:

1. For the past two months (that means April and May to me), I'd say that they have been generally slow and smaller classes (3-5 people). That does not surprise me as April and May - April particularly - are very slow months for Pagosa.

2. My opinion is that the sign-up system through Wild Apricot is working great! Until we implemented the new reservation system (May 17th), I have not been formally tracking the number of students we have per session. Now that we have the new system in place, I receive from the Wild Apricot software a confirmation email whenever a person signs up for the lessons. I now keep a separate spreadsheet where I list the number and names of students for each day. It would be interesting to know if Wild Apricot has a reporting function that details number of sign - ups per day. I have found out that occasionally we'll have 1-2 "no shows" for people who have signed up. I create a list of sign-ups and log that on my phone to "check off" people as they show up for the lesson to see who is there and who isn't. According to my spreadsheet, we had the following number of actual students for the classes in May / June:

- May 17th: 6
- May 24th: 7
- May 31st: 6
- June 7th: 3 signed up so far
- June 14th: 2 signed up so far

3. I find that after I send out the notice for lesson on Mondays, that end up prompting between 1-4 sign ups after that. I've also had 1-2 walk-ons as well and since we've had space so far, it's not been a problem. As we get deeper into summer, I foresee the classes filling up completely and we'll have to manage turning away walk-ons.

4. Lorrin can weigh in with his opinion, but I find the class size limitation of 8 to be very positive from both a student and instructor standpoint. It's way easier on the instructors and keeping the class size manageable actually helps the students bond during the lesson as well.

I won't be able to make the Board meeting on the 13th due to a conflict with a medical appointment, but I feel the system is working: "So far, so good." Something I would like to clarify / request with the Board is to have the time period for the Saturday lessons at the new Yamaguchi courts be a starting time of 9:00 a.m. going to 11:00 a.m. I realize we have some unknowns as far as demand on Saturdays, but I would like to test out that time period.

Thanks.

Greg

On Saturday, June 3, 2023 at 04:26:35 PM MDT, Ann Mayer <txannmayer@yahoo.com> wrote:

Hi Greg and Lorrin,

We have a Board Meeting on June 13th. Can you send me a quick update on classes for the past 2 months? If you want to attend the meeting, you can present the info yourselves or I can present it. Either way, I will include it in the Board Minutes. I'm thinking number students for 2 months, average number of students per class, your take on how the new registration process is working and any suggestions for improving or modifying it. Anything you think is important.

Let me know how you would like to proceed.

Onward and Upward!

Ann



## 2023 Rule Chart for Recreational vs Competitive Play

	Competitive Play		Recreational Play
	OFFICIATED PLAY		NON-OFFICIATED PLAY
	Referee not certain of violation	Referee certain of violation	Receiver determines violation
VOLLEY SERVE			
4.A.7.a. No upward arc	Replay	Fault	None
4.A.7.b. Paddle head above wrist	Replay	Fault	None
4.A.7.c. Contact above waist	Replay	Fault	None
4.A.5. Spin imparted	Replay	Fault	Replay
4.A.6. Release not visible	Replay	Replay	Replay
DROP SERVE			
4.A.8.a. Drop not made with one hand only or from paddle face or not from unaided height	Replay	Fault	None
4.A.8.b. Ball propelled up or down	Replay	Fault	None
4.A.5. Spin imparted	Replay	Fault	Replay
4.A.6. Release not visible	Replay	Replay	Replay



Pagosa  
Pickleball  
Club

# Event Planning Checklist

## Intermediate Skills Clinic - June 28, 2023

Step	Activity	Status	Comments / Concerns
1.	Proposal presented 8/31/22	Approved	Steve would like to see monthly updates.
2.	Budget	Confirmed	\$200 to rent 8 <sup>th</sup> Street was approved if necessary. Buckets & balls if necessary.
3.	Venue: New Courts or 8 <sup>th</sup> St	Confirmed	Will use new courts if complete. 8 <sup>th</sup> Street is the backup venue
4.	Club and D & O Insurance	Confirmed	General Liability and Dir & Officer Insurance
5.	Safety	Confirmed	Whistles; Phones; First Aiders; Limited loose balls
6.	Date Rain Date	Confirmed	Tentative: 6/28/2023 ... Wed AM Tentative: 7/12/2023 ... Wed AM
7.	Time	Confirmed	8:00 -12:00 (4 hrs) to give teachers time to set up & students to ck in. Clinic starts at 8:30.
8.	Enrollment via Website	Confirmed	16 Students; 4 per class; several on Wait List Registration went live 5/10/23; ends 5/24
9.	Teachers: 4 Back Ups: 1 Assistants: None	Confirmed Confirmed N/A	BJ, Steve Taub, Bob, Ann Cindy McNown Not needed for 4 students per Instructor
10.	Skills / Lesson Plans	Confirmed	BJ: Volleying Steve T: Drop Shots Bob: Dinking Ann: Serving
11.	Equipment for each Teacher	Confirmed	Ann: 12 balls, cones, student buckets (hers) Bob: 12 balls in a bucket (his) Steve: 12 balls in a bucket – PPC shed. BJ: 12 balls in a bucket – PPC Shed
12.	Good Sam 1 <sup>st</sup> Aiders	Confirmed Confirmed	Cheryl Prestianni (Ret Col Army Nurse) Robert Hagberg (Ret ER Doctor)
13.	Photography	Confirmed	Sharon Carr & Laura Metallo will take pics for our website and Facebook page.
14.	Promote/Advertise Event	Confirmed	Website announcement and registration. Email announcement to club.
15.	Pick Up / Clean Up	Confirmed	Instructors & anyone who cares to help.