

**Pagosa Pickleball Club Board of Directors Meeting**  
**October 10, 2023 1:00 p.m. – 4:00 pm**  
**Location: Chamber of Commerce Conference Room**

**MINUTES**

**Call to Order:** 1:07 pm by Tina Heffner

**Board Members Present:** Al Pfister, John Costa, BJ Jones, Tina Heffner, Mark McNown  
**Excused:** Laura Metallo

**Member Comments:** None

**Treasurer's Report:**

1. Income Statement and Net Assets were discussed and the report is listed below.
2. Paypal balance will be moved to the Savings Account as we accrue a small amount of interest.

Motion to approve – Mark McNown, Second – Al Pfister, Motion carried

**Membership Update:** John Costa reported that the PPC currently has 348 members. We haven't been getting as many new members but that should increase with clinics and lessons.

**Annual Audit Update:** 1. John will reach out to Gretchen Lily (member and CPA) to set a date to perform the Audit along with John Costa and tentatively, Bob Cooke. The Audit Statement will be on the website.

**Tournament Recap:**

1. Many thanks to the Sponsorship Committee (Tina Heffner, Bruce Blomgren, Rodger Bennett and Laura Metallo) for all their hard work.  
There were 33 sponsors for a total of \$7,480
  - \* Two (2) Diamond Sponsors (\$1,000 ea.)
  - \* Five (5) Platinum Sponsors (\$500 ea.)
  - \* Thirteen (13) Gold Sponsors (\$250 ea.)
  - \* Five (5) Silver Sponsors (\$50 ea.)
  - \* Eight Bronze Sponsors (In kind donations)
2. **Total Income - \$18,525**
  - \* \$7,810 Registration fees (151 registrants)
  - \* \$2500 Tourism Board
  - \* \$1570 Silent Auction
  - \* \$250 Shirt Sales
3. **Expenses - \$6,088.71**
4. **NET TOURNAMENT INCOME: \$12,436.29**
5. Discussion for storage of tournament equipment followed.

**Winter Gym Rental for 2023/24:** We had 59 people who registered last year and John expects about the same number this year. It is approximately 23 to 24 weeks of play. Tags for this year are blue.

**Saturday Gym Rental:** Board discussion will begin soon and Amanda will be approached regarding this possibility. There is a lot to consider on this subject.

**Brochure Revision:** We will need to pay the designer \$50 + \$100 for her services. Verbiage and photos need to be changed. Extensive discussion regarding the purpose of the brochure followed. It was decided that the focus should be communication, youth development, community and integrity. Work will continue on this project with Board involvement.

**Additional Storage Container** purchase at South Yamaguchi was proposed by BJ Jones. Discussion took place. John will look into the purchase of a smaller box and then it will be discussed at the first 2024 meeting.

**Change of gate lock at South Yamaguchi.** BJ will change the large storage lock quarterly. John will talk to Darren about changing the gate lock as non-members know that combination. We may remove the member only combination information from the website for the large storage container.

**Player Development Report:** Mark McNown gave an update on the skills clinics. They were VERY successful and set the stage for expansion to other levels in the future. There are problems with the Rec Department registration software and John, Laurie and Mark will work with Amanda to resolve the various issues. A plan will be developed to do a membership skill level assessment program. The Board will review the system used by Palm Creek in Arizona. Tina will send out the sheets for 2.5, 3.0, 3.5 and 4.0 information for the Board to review and we will plan to move forward with this in the Spring of 2024. This will become the Pagosa Springs Pickleball Rating System.

Discussion of future financial goals for the Pagosa Pickleball Club. Ideas include scholarships, cooperative improvements (with the Park & Rec Department) for the South Yamaguchi courts, youth programs, new courts, social functions, etc. Windscreens are not an option as they would void the warranty from the court construction company. Dialog will continue for the creation of a vision which may include a community partnership.

**2024 Meeting Schedule.** John Costa made a motion to hold a bi-monthly meeting the first Tuesday of every month (modification of dates are acceptable), Second: Mark McNown, motion carried. \*\*\*Schedule will be posted following the Treasurer's Report in this document.

**Acrylic Display Case** at South Yamaguchi courts. John will discuss this possibility with Darren.

**Next meeting date:** December 12, 2023 from 3:00 pm – 6:00 pm

**Motion to Adjourn:**

4:24 pm Motion to approve - BJ Jones, Second – Al Phister, motion carried.

# Treasurers Report October 10, 2023

# Pagosa Pickleball Club Net Assets 9/30/2023

ASSETS	
Cash Balances	
Checking	\$9,862
	\$1,085
Savings	\$8,733
PayPal	\$7,600
	\$1,309
<b>Total Cash</b>	<b>\$26,195</b>
Other Assets	
Prepaid Expense	\$1,309
Pickleball Central Rebate	\$0
Balls/Equipment *	\$4,304
Shirts	\$367
<b>Total Other</b>	<b>\$5,980</b>
<b>Total Assets</b>	<b>\$32,175</b>

LIABILITIES	
Short Term	
PBB Service Fee	
Long Term Commitments	
Wild Apricot	
<b>Total Liabilities</b>	<b>\$2</b>
<b>,394</b>	
<b>NET ASSETS</b>	<b>\$29,781</b>

## Income Statement 9/30/2023

INCOME	2023 Budget	2023 YTD	EXPENSE	2023 Budget	2023 YTD
Recurring Fixed Income			Recurring Administration Expense		
Membership Dues	\$5,000	\$5,120	Software Expense	\$1,122	\$842
Expense Donations	\$1,000	\$2,136	Liability Insurance	\$587	\$0
Pickleball Central Rebate	\$0	\$233	D&O Insurance	\$701	\$0
Amazon Smiles	\$170	\$141	Data Storage	\$204	\$0
Interest on Savings Account	\$5	\$66	Processing Funds PayPal - WA	\$204	\$249
	\$6,175	\$7,696	Miscellaneous	\$10	\$10
Estimated Income			<b>Total</b>	<b>\$2,828</b>	<b>\$1,101</b>
Gym Rental	\$1,800	\$400	Recurring Supply Expense		
Shirts / Merchandise Sales	\$2,000	\$88	Indoor Balls	\$360	\$372
Grants	\$0	\$0	Outdoor Balls	\$600	\$621
Sponsorships	\$0	\$0	Office Supplies	\$200	\$182
	\$3,800	\$488	<b>Total</b>	<b>\$1,160</b>	<b>\$1,175</b>
Tournament			<b>Total Recurring Expense</b>	<b>\$3,988</b>	<b>\$2,276</b>
Registration fees	\$4,070	\$7,774	Discretionary Supplies and Equipment Expense		
Tourism Event Funding	\$2,500	\$0	Other Equipment	\$711	\$1,339
Sponsorships	\$1,000	\$5,350	Court Repair/Expense	\$2,700	\$2,931
Silent Auction	\$500	\$0	Gym Rental	\$2,600	\$1,700
<b>TOTAL TOURNAMENT</b>	<b>\$8,070</b>	<b>\$13,124</b>	AED	\$0	\$1,627
<b>TOTAL INCOME</b>	<b>\$18,045</b>	<b>\$21,308</b>	Merchandise Expense	\$1,500	\$6
			<b>Total</b>	<b>\$7,511</b>	<b>\$7,603</b>
			Discretionary Administrative Expense		
			Annual Meeting	\$985	\$970
			Brochures	\$600	\$0
			Social Expense	\$0	\$125
			Chamber of Commerce	\$0	\$175
			<b>Total</b>	<b>\$1,585</b>	<b>\$1,270</b>
			Tournament		
			Court rental	\$1,000	\$0
			Supplies	\$750	\$1,580
			Food	\$975	\$394
			Registration Software	\$250	\$120
			Restrooms - water - shelter	\$750	\$525
			Medals	\$470	\$371
			Insurance	\$400	\$427
			Processing Funds - PayPal	\$122	\$257
			<b>Total</b>	<b>\$4,717</b>	<b>\$3,674</b>
			<b>TOTAL EXPENSES</b>	<b>\$17,801</b>	<b>\$14,823</b>
			<b>NET INCOME</b>	<b>\$244</b>	<b>\$6,485</b>

**The 2024 BOD meeting dates are:**

**February 13, 2024**

**April 9, 2024**

**June 11, 2024**

**August 6, 2024**

**October 8, 2024**

**December 10, 2024**

The meeting time will be 3:00 pm to 6:00 pm at the Visitor's Center meeting room (whenever possible).